

**BROADWAY PARISH COUNCIL**

***MINUTES***

*of*

***PARISH COUNCIL MEETING***

***held at 5 Russell Square, High Street, Broadway,  
on Thursday, 8<sup>th</sup> December 2005, at 7.00 pm***

Present: District Councillor D.W.Folkes (in the Chair), Councillors M.C.Andrews, Mrs. L. A. Auden, R. G. Bryant, R. Haslam, N. J. Hilton, L. D. Keane, F. L. Penny, N .D. A. Robinson, Mrs. S. Stephenson, Mrs. P. M. J. Stock

- (1) APOLOGIES FOR ABSENCE: County Councillor Mrs. Eyre, Councillors Chard and Banks, Police Representative
- (2) DECLARATIONS OF INTEREST: There were no declarations of interest.
- (3) POLICE REPORT: In the absence through illness of PC Stephen Baldwin there was no report.
- (4) MINUTES OF MEETING held on 27:10:05: Proposed by Councillor Keane, seconded by Councillor Mrs. Stock, and carried unanimously, the Minutes of the Parish Council held on the 27<sup>th</sup> October 2005 were accepted as a true record and were signed and dated accordingly.
- (5) COUNTY AND DISTRICT COUNCILLORS' REPORTS:  
County Councillor Mrs. Eyre had reported that the toilet block in Back Lane was finally demolished, but the "HUMPS AHEAD" sign outside the Tandoori Restaurant had not yet been removed although this had been ordered. The redundant signs request is being progressed, and the Visitor Management Group request for proper business signage at the corner of High Street and Leamington Road is also being activated. Finally, Councillor Mrs. Eyre reported that she is still advising that the proposed HGV route in Collin Lane should not occur until significant upgrade work has been carried out.  
District Councillor Folkes reported from the District Council that the green collection was being reviewed following complaints from a number of residents and councillors, and also that rural transport strategy was being reviewed.
- (6) CLERK'S REPORT AND CORRESPONDENCE:

A further letter on the ad-hoc proposals has been received from Sally Everest, Manager of the Worcestershire Highways Partnership Unit in Wychavon, in which she points out that the sum of £50,000 was set aside this year to carry out maintenance works along Sandcroft Avenue footway and also works along the High Street. In addition, the bid is to cover works in Evesham and Droitwich. As the whole sum of this bid was not funded,

she is unable to inform us which works will be carried out at the moment in any one area. She is unaware of any other monies for the upper High Street, but she will be making enquiries to determine if any further funds are available.

The Clerk has received a letter from Tony Cooper, Senior Engineer Traffic Management and Road Adoptions Wychavon Highways Partnership Unit following a formal letter outlining the proposals from the ad-hoc committee. Mr. Cooper states that the proposals to amend the existing limited waiting period from 30 minutes to 60 minutes in various parking areas, and to extend the double yellow lines adjacent to the Milestone Ground Football Club would appear to be reasonable suggestions, and he intends to arrange for the formal traffic regulation order procedure to commence for these proposals. He was, however, unable to accede to the request to extend the 30 mph speed limit to encompass the junction with West End Lane, as extending the 30 mph speed limit beyond the boundary of the developed area to encompass this junction is very unlikely to have a positive influence on driver behaviour. Finally, in respect of the proposals for two bollards outside HSBC Bank, Mr. Cooper will request his maintenance team to investigate.

A further letter has been received from Mr. Cooper regarding the problems facing residents with parking on Gordon Close and in other areas within the new Russell Estate, stating that the developer did not design the roads within the site to comply with the County Council's standards for adoption and, therefore, the roads will remain private. Mr. Cooper states that it is entirely up to the developer and/or the residents within the development to decide how to control parking. The suggestion is that it might be worthwhile for motorists to know that the road is private and, therefore, signs could be erected at the entrance of the development from the Back Lane direction. In the meantime, Chase Homes has agreed to investigate the possibility of erecting a sign at the end of the pedestrian way outside the Parish Office which would read 'no parking, disabled access'.

The Clerk and the Chairman attended a meeting at Broadway First School chaired by County Councillor Mrs. Eyre, and attended by twelve people. Councillor Mrs. Eyre outlined the proposals for a new multi-purpose centre to be placed at the First School which would be built on land currently occupied by Broadway Youth Club and owned by the Parish Council. The idea was discussed by representatives of the schools, youth club and the parish council. The next meeting, which would be on 17<sup>th</sup> January 2006, will receive a strategic overview of the proposal at which point a more formal proposal would be put to the parish council.

West Mercia Constabulary has sent the Clerk guidelines on the restructuring of the police force. As the questionnaire enclosed had to be completed by the end of November it was dealt with by the Emergency Decision Group.

The Emergency Decision Group has also given approval for the sum of £15 to be spent on publishing the guidance notes for disabled drivers, and for £80 to be spent on a new noticeboard for the recreation ground alerting dog owners not to allow their animals on to

the playing field. On legal advice, this notice will not be replaced until the publishing of the Clean Neighbourhood Enforcement Act which is likely to be in the Spring of 2006.

Village Green reservations for 2006: St. Mary's Primary School Fete 10<sup>th</sup> June, and Midsummer Celebrations Friday 7<sup>th</sup> and Saturday 8<sup>th</sup>. Both dates were available and Public Liability Insurances had been requested. Broadway PCC requested use of the Green for the Harvest Service on 3<sup>rd</sup> September. This date fell on a Sunday and also into the 'no bookings permitted under alternate week-end' rules, The Clerk read a letter from Reverend Terry Mason, vicar of St. Michael's Church, stating that any later date would not be suitable because of the weather. In the event, Councillor Haslam proposed that Council agree to the request provided it was made clear that this should not set a precedent for the future. The proposal was seconded by Councillor Robinson and agreed with one abstention. Concern was also expressed at the number of vehicles parking on the Greens and side roads during events, and the Clerk was asked to review the instructions to hirers to ensure this was prohibited in the future.

Abbey Forestry has submitted its annual report on the village trees. Regarding the previous concern about canker in horse chestnuts, Mr. Woods reports that it is too early for certainties to emerge but the trees in the worst condition by external symptoms are some of the younger ones. Exudate is still evident, but with the benefit of regular inspection it is clear that some of the affected trees are in better condition than they were a year ago. At this stage it is too early to say whether further recovery or decline will occur, but cautious optimism is justified on the evidence. Other works required will be discussed with the Tree Officer before proceeding further.

County Councillor Mrs. Eyre has consulted with the Clerk on new proposals for links to the Worcestershire Hub on highways matters. This subject is still under review.

A planning training seminar is to be held at Honeybourne Village Hall at 7.30 pm on 24<sup>th</sup> January. Any councillor is welcome to attend.

The Highways Partnership has requested Council approval for the erection of two bollards adjacent to the Doctors' surgery to stop vehicles mounting the slabs. This was proposed by Councillor Bryant, seconded by Councillor Robinson, and agreed unanimously.

Following a survey of street lighting conducted by Pirelli Construction, the County Council has confirmed that ten columns require replacement and one refurbished at a cost of £7,521.05. This sum is budgeted for.

Following a meeting at the District Council, the Clerk has been informed that there may be grants available for the Parish Council regarding e-government funding to recover costs for any further investments needed. These could include an internet link to the computer and, possibly, a photocopier. Further developments are awaited.

## (7) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

Councillor Bryant reported that at a meeting of the *Community Safety Forum*, attended by Inspector Brooker and Sgt. Paul Crompton, the most disturbing aspect of the report was the sharp increase in crime and incidents to 31 for September compared to the average of 2.2. The police were now confident that this would be significantly reduced following the arrest of five individuals, some of whom were being formally charged, and one receiving an ASBO. One reason for the increase is the new method of reporting which now involved both incidents and crime. A second reason was that the police were actively encouraging residents to report all incidents. The next meeting will be held on Wednesday, 22<sup>nd</sup> March, at 10.00 am.

A meeting of the *Visitor Management Group* was held at the Parish Office on 30<sup>th</sup> November under the new Chairman, Chris. Brooks, who was keen to see the Group meet more regularly in future, and it was agreed that the meetings during 2006 would be held at the Parish Office at 10.00 am on the following dates: 8<sup>th</sup> March, 7<sup>th</sup> June, 20<sup>th</sup> September, 6<sup>th</sup> December. The Clerk has circulated notes on the meetings to all councillors.

## (8) EXTENSION OF CENTRAL CAR PARK:

Following a meeting with Christine Hiden, principal parking services officer, and Brian Norfolk, head of corporate projects, Wychavon District Council, information was given to the Clerk that the central car park is currently the most popular of the three car parks in Broadway, and the demand is likely to increase due to the decriminalisation parking policy and more tourists visiting the village. Although the District Council would be sympathetic to a formal proposal to extend the car park they would not do this with a compulsory purchase order. Councillor Robinson proposed that the District Council should expand the central car park, seconded by Councillor Mrs. Stephenson, and unanimously agreed, with the request that all Broadway car parks should allow one hour minimum parking for 50p as was the charge in some of the car parks in Evesham.

## (9) COMMUNITY FIRST DIRECTORSHIP:

The Clerk received a communication from David Owen, Treasurer of the Broadway Youth Club who had attended the recent AGM on Community First. He informed the Council that a vacancy had arisen for a directorship, and he was proposing himself for the position. Councillor Penny proposed that Mr. Owen be nominated as a member of the public, seconded by Councillor Andrews, and unanimously approved.

## (10) 2006 LITTER PICK:

In view of the need for the Youth Club to raise additional funds, and the emphasis placed by the Parish Plan on keeping the village tidy, Councillor Hilton agreed to supervise the 2006 litter pick. As public liability licence is required and can only be agreed if the parish council formally support the organised litter pick, Councillor Mrs. Stock proposed

that Councillor Hilton supervise the 2006 Litter Pick in order to qualify for the Wychavon £500 bursary. This proposal was seconded by Councillor Andrews, and unanimously approved.

(11) REVIEW OF PARISH PLAN:

The Council's representative, Councillor Andrews, reported that he had not received an invitation to the previous meeting of the Group although he had attended the most recent one and was impressed by the amount of work carried out by the Group. Despite the many suggestions made he felt that some of them may not be tenable for the Parish Council, and urged Council to support the Plan as far as possible. He had informed the Group that no decision could be taken on adopting the final draft until Council had had an opportunity to see it and discuss it in full.

(12) GUIDANCE NOTES ON PARKING FOR DISABLED DRIVERS:

Following recommendations from the Council the Clerk had prepared guidance notes on parking in the village for disabled drivers. These notes were checked with the District Council and the Highways Authority, and leaflets have been distributed around the village.

(13) COMPLAINTS PROCEDURE:

Following adoption by the Parish Council of the Councils' Charter for Worcestershire, Council now required to introduce a formal complaints procedure. A model procedure had been prepared by CALC and had been circulated to all Councillors. Councillor Andrews proposed that Council should adopt this in full, seconded by Councillor Keane, and unanimously approved.

(14) POLICE FORCE RESTRUCTURING:

The Secretary of State is currently examining proposals for the restructuring of police forces which may have a detrimental effect on rural policing. It was proposed by Councillor Mrs. Stock, seconded by Councillor Bryant, and unanimously agreed, that the Clerk write to the Chief Constable seeking reassurance that any proposals being examined for the restructuring of police forces will not have a detrimental effect on Broadway and seek at the same time the appointment of a community support officer.

(15) STREET COLLECTIONS:

Councillors had been circulated with a list of applications for street collection permits in Broadway during 2006. The list, with four exceptions, was approved by Council. It was proposed by Councillor Keane, seconded by Councillor Mrs. Auden, and approved with one abstention.

## (16) WYCHAVON BURSARY:

Council was once again asked to submit the name of someone who had given the best service to the community, and it was proposed by Councillor Hilton that Mrs. Betty Phillips be nominated by the Council. This was seconded by Councillor Mrs. Stephenson, and unanimously approved.

## (17) PLANNING:

**Parish Council comments:** Meeting: 31:10:05

W/05/01745/PP MR. J. T. MARTIN, 125 High Street  
Single storey conservatory extension to expand existing alley kitchen

No objections raised

W/05/01809/CU WHITBREAD PLC, Public Convenience, Back Lane  
Tarmac surface following demolition of toilet block and erection of stone wall  
No objections raised

Meeting: 14:11:05

W/05/01924/PP MR. & MRS. BARNES, Hallam, Evesham Road  
Double garage

The Parish Council unanimously raised objections to this application on the grounds that the siting is not within the line and would cause a precedent.

building

W/05/01937/PP MR. & MRS. NEWITT, Robinhill, Springfield Lane  
Extension of one rear gable, raising of garage roof, new gateway and side walls, minor internal and external alterations.

No objections raised

W/05/01942/PP MR. & MRS. C. J. WILLIAMS, Hill View, Station Road  
New build – double garage (resubmission W/05/01535 refers)  
The Parish Council raised STRONG objections to this proposal first raised on W/05/01536/PP and reiterate the comments that time – i.e. the garage is being built at the front in front of the existing building line, and is boundary line.

made at  
of the property  
also too close to the

W/05/01962/CA AMBERSIDE DEVELOPMENTS, land at Hunters Lodge, High Street  
Demolish boundary walls as existing unstable and dangerous due to method of construction, height and ground level to other wall.

side of

Meeting: 28:11:05

W/05/01961/PP AMBERSIDE DEVELOPMENTS, land at Hunters Lodge, High St  
Rebuilding of boundary walls previously demolished  
The Parish Council raise no objections in principle to this proposal but wish to comment that the finish of the wall is

unacceptable and existing wall. W/05/01794/PP	it should be rebuilt with the appearance of the MR. & MRS. BAILEY, Holly Cottage, 2 Church Street Erection of conservatory No objections raised.
W/05/02030/PP	MR. T. WALDRON, 15 Lifford Gardens Front porch, garage roof, side and rear single storey rear extension, new dormers to first floor rooms. The Parish Council raised no objections but commented that this proposal is positioned very close to No.14 Lifford
Gardens W/05/02013/PP	MR. & MRS. SWAAB, Bunchers Cottage, Church Street One and a half storey extensions to side and rear (resubmission of W/05/01538/PP) The Parish Council raised no objections to this proposal.
W/05/02027/PN	MR. & MRS. F. G. FISHER, Vineyard, Leamington Road Demolition of existing house and construction of replacement dwelling No objections raised.
<b>Approvals:</b>	
W/05/01694/PP & 01695/LB	MR. A. SALT, 120 High Street – refurbishment of listed
building W/05/01536/PP	MR. & MRS. G. WILLIAMS, Hill View, Station Road – rear single storey and side second storey extension, new and increase drive width 950 to road.
boundary wall, W/05/01654/PP	MR. & MRS. W. BRADLEY, 2 Priors Green, Leamington Road - erection of two storey side extension and single storey entrance lobby
W/05/01395/LB	MR. J. GLADHART, Kites Nest Cottage, Snowhill Road - Re-roofing and various internal alterations
W/05/01413/AA	MR. J. NOOT, Unit 1, Russell Square, 20 High Street - projecting illuminated sign
W/05/01493/PN	BROADWAY PAROCHIAL CHURCH COUNCIL, St. Michael and All Angels Church, Church Street – selective
floodlighting to W/05/01588/PP`	three elevations of the church tower MR. & MRS. CHARLTON, Boxtrees, Evesham Road – removal of conservatory and erection of single storey rear extension
W/05/01607/LB and 01608/PP -	MR. & MRS. J. HUTTON-CLARKE, Hensley House, 158 High Street – erection of two side/rear extensions.
Reinstate entrance gates W/05/01809/CU	existing entrance door and new portico over. New and piers to replace existing. WHITBREAD PLC, public conveniences, Back Lane Tarmac surface following demolition of toilet block and erection of stone wall

**Refusal:**

W/05/01572/PN      D. J. ROBINSON, ESQ., Coach Orchard, High Street  
Erection of 3-bedroom detached dwelling

## (18) SCHEDULE OF PAYMENTS:

	net of VAT
Worcestershire County Council/ refund of EV's pension)	204.35
E. R. Vickers /BT Yahoo Broadband	22.97
Powergen / office electricity	73.70
E. R. Vickers / clerk's net salary / October	904.91
GBD (Evesham) Limited / mowing greens	505.16
Wychavon District Council / non-domestic rates	51.00
Worcestershire County Council / EV's pension (S/O)	204.35
G. A. Tomkins / assistant clerk's net salary / October	485.19
British Telecommunications / telephone account	43.07
Post Office / postage stamps	52.55
Shopwright / office supplies	1.28
Office/window cleaning	15.00
W.H.Smith / office supplies	4.99
Unicom / telephone account	52.11
GPP Limited / printing disabled drivers' guidance notes	15.00

It was proposed by Councillor Penny, seconded by Councillor Mrs. Auden, and unanimously approved that the above accounts be paid.

## (19) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

There were no reports from Councillors or items put forward for a future agenda.

The Chairman closed the meeting at 8.05 pm

## PUBLIC INFORMATION SESSION:

Mr. B. Heap of Croft Gardens commented that residents in other areas such as Sidmouth can apply for special parking arrangements, and felt that something similar might be of interest to Broadway. He also complained about smells emanating from the Kennels, but had been disappointed, having made requests for action by the District Council, that this was not deemed to be a health hazard. He also reported a further problem with the leaking of oil at Croft Gardens, but it was not entirely clear whether this had come from an oil can from a local restaurant or from a refuse lorry.

The Chairman finally closed the meeting at 8.10 pm

**DATE AND TIME OF NEXT MEETING**  
**26<sup>TH</sup> JANUARY 2006**

***7.00 PM***