

**BROADWAY PARISH COUNCIL**

**MINUTES  
of PARISH COUNCIL MEETING  
held at 5 Russell Square, High Street, Broadway,  
on Thursday, 19<sup>th</sup> June 2008, at 7.00 pm**

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Present: District Councillor D. W. Folkes, Councillors T. L. Greig,  
R. Haslam, L. Keane, Mrs. A. Locker, F. L. Penny, N. Robinson,  
G. Shaw, Mrs. S. Stephenson, Mrs. J. M. Stock, J. Williams,  
Mrs. C. C. B. Wilson  
Absent: Councillor C. E. G. Toye  
In Attendance: PC Gail Greenhouse, West Mercia Police  
County Councillor Mrs. Eyre

- (1) APOLOGIES FOR ABSENCE: None
- (2) DECLARATIONS OF INTEREST: There were no declarations of interest.
- (3) POLICE REPORT:

PC Gail Greenhouse reported a total of nineteen crimes, which was a reduction of ten on the same period last year.

Councillor Penny enquired about police cycle patrols, and PC Greenhouse reported that these allowed greater use of time as the whole of Broadway could now be covered in two hours. The public also seemed more receptive to police on a bicycle, and were more able and willing to talk with them.

Councillor Shaw asked for an update on the speeding motor cyclists on Fish Hill stating that this was becoming a regular occurrence at week-ends with speeds in excess of one hundred miles per hour. PC Greenhouse replied that she was unable to deal with it locally apart from reporting it to the motor cycle police if and when she was aware it was happening. Councillor Shaw suggested that road markings were needed to slow the traffic, and said he would liaise with County Councillor Mrs. Eyre regarding this suggestion.

- (4) MINUTES OF PARISH COUNCIL MEETING HELD ON 15:05:08:

Proposed by Councillor Greig and seconded by Councillor Mrs. Wilson, the Minutes of the Meeting held on 15<sup>th</sup> May 2008 were unanimously approved, and were duly signed and dated as a true record.

- (5) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

A report from *County Councillor Mrs. Eyre* had previously been circulated to all councillors. The ECO Town meeting to be held on 25<sup>th</sup> June was highlighted with a request that all councillors show their support and attend the meeting.

Regarding the South Worcestershire Joint Core Strategy, Councillor Mrs. Eyre suggested it may be in the interest of the Parish Council to advise the authorities where the additional housing within the parish was to be placed, rather than the authorities telling the Parish Council where to build.

Councillor Mrs. Eyre also stated that Phase I of the Waste Recycling programme was about to begin, with Broadway being in Phase II commencing March 2009. Residents would be visited week commencing 25<sup>th</sup> August, and a roadshow would take place at the Lifford Hall on 3<sup>rd</sup> September.

(6) CORRESPONDENCE AND CLERK'S REPORT:

Regarding the Land Drainage Act 1991 (Maintenance of Water Courses), copies of letters had been received from the District Council Engineering Consultancy Manager addressed to two Winchcombe residents who own land in West End, Broadway, requesting that appropriate measures be taken to comply with their legal responsibilities regarding maintenance. A reminder had also been sent to Mr. James of Pye Corner Farm, West End.

Further to the lease of land in the recreation ground, the Clerk had now received the draft copies of the Deed of Surrender, and a copy had been forwarded to the Youth Club for approval. A response was still awaited.

A representative from P.G's, a Malvern based group recommended by Mr. Bouker of Worcester Council for Voluntary Youth Services, had been to look at the skateboard equipment with a view to its removal. A reply was awaited.

A cheque for £250, being a donation towards annual mowing costs, had been received from the Broadway Trust.

CALC had issued an update on the South Worcestershire Joint Core Strategy and the West Midlands Regional Spatial Strategy which had been circulated to all councillors.

The Chairman and the Clerk attended an Evesham and Pershore Neighbourhood Watch Association meeting at Pershore Civic Centre on 4<sup>th</sup> June to introduce 'Smartwater, an explanatory leaflet of which had been circulated to all councillors. Broadway had offered to be one of the pilot areas, and the Parish Council and Neighbourhood Watch were to organise the distribution of leaflets to all households in the village.

Regarding the damage to the bus shelter in Leamington Road, the Clerk had obtained three quotations for the repair work which were put before the Emergency Committee, and a quotation of £145 from Mr. Clarke of Broadway Roofing was proposed to be accepted by Councillor Mrs. Wilson, seconded by councillor Mrs. Stock and carried unanimously. Under the instructions of the Chairman, the Clerk had placed an article in the Broadway Newsletter stating that any recurrence of damage would possibly result in

removal of the shelter. The Clerk confirmed that this repair work had since been satisfactorily carried out.

Regarding the disappearance of the China Square sign, the Clerk had contacted the District Council Signage Department who advised that the sign had been removed in response to a letter from the Springfield Lane Residents' Association. A copy of this letter, together with its reply, have been circulated to councillors.

The County Council had confirmed that a grant allocation of £424 has been awarded this year under the Parish Paths Partnership Scheme.

The Clerk had returned the documentation relating to the annual audit to the external auditor, Clement Keys. Closure of the audit was awaited to complete this year's process.

The Clerk had received a response from the District Council regarding tree work in the village requesting the Parish Council's views. Councillor Robinson suggested that a Tree Committee be set up to investigate the matter and both he and Councillor Mrs. Wilson agreed to be on such a committee. They would report back to Council.

The CCTV lighting had been inspected by the District Council, and the necessary parts required had been ordered and should be in place within six weeks.

The risks were highlighted at the recent Finance Working Group meeting of ball games being played on the village green, and the Clerk had obtained a quotation from Signs R Us for a sign stating "No Ball Games" to be placed on the green. Councillor Mrs. Wilson proposed that a suitable sign should be acquired, seconded by Councillor Haslam, and agreed with one vote against.

It was also pointed out that several vehicles had been seen to park on the Green belonging to a contractor working at Abbots Grange Cottage, and the Clerk was instructed to contact the Broadway Trust.

A village meeting regarding the impact which the proposed Eco town would have on Broadway, had been organised for Wednesday, 25<sup>th</sup> June, at 7.00 pm at the Lifford Hall, when all councillors were asked to attend. County Councillor Mrs. Eyre had forwarded a letter to the Clerk relating to the Eco town at Long Marston, a copy of which has been circulated to all councillors. It was proposed by Councillor Shaw, seconded by Councillor Mrs. Wilson, and carried with two abstentions, that the Chairman and the Clerk should be delegated to prepare a response in line with Councillor Mrs. Eyre's letter.

The Clerk had previously reported water damage to the noticeboard. A replacement had been costed at £1,500, with further enquiries resulting in nothing cheaper. The Clerk, therefore, requested a local carpenter, Mr. Richard Hope, to give a figure for the repair of the existing board, resulting in a quotation of £270 to make it

watertight, replace the pinboard, and fit a new lock. All were in favour, and it was agreed to go ahead with this quotation.

(7) REPORTS OF COMMITTEES AND WORKING GROUPS:

**Visitor Management Group:** Councillor Greig reported that Chris. Brookes of the District Council, the Broadway Trust, and the Parish Council, were planning to walk the High Street to review A Boards, signage, and bollards.

The Chairman reported that he had been asked by the Crown and Trumpet Public House if they could have a brown sign on the existing signage in the Swan Inn area.

Councillor Robinson asked what the Council's position was regarding posters around the village. After general discussion, together with comments from Councillor Haslam who had spoken to the District Council regarding his posters for the National Garden Scheme, it was agreed that in general, as long as an event was only advertised a week in advance and was for a charitable event, and the signs were removed immediately after the event, this would be acceptable.

It was agreed to set up a working group, chaired by Councillor Greig, to investigate the signage issue in greater detail. County Councillor Eyre stated that she would forward rules and regulations regarding signage to Councillor Greig. It was suggested that it may be good practice for all event organisers to request permission to erect posters, or to have one or two designated areas where such posters could be displayed, with a donation being made to the Parish Council to display a poster. The group was instructed to report back to council.

**PACT Panel:** Councillor Greig reported that no response had been received to an e-mail sent to all traders asking if they had any priorities or concerns. Together with PC Gail Greenhouse, Councillor Greig will, therefore, be visiting traders for any views in readiness for the next PACT meeting.

Councillor Greig also mentioned the possibility of Broadway investing in a mobile speed sign. The cost would be approximately £1,500, which could be offset by joining up with another parish. The idea of these mobile signs was that they were regularly moved to make them more effective.

**Broadway Activity Park:** A report had previously been circulated to all councillors with no further comments made to date. The Chairman thanked Councillor Mrs. Wilson for all her hard work regarding this committee.

(8) FLOODING:

A report produced by the Flooding Committee was handed out to the representatives attending a meeting held at the Parish Council Office with the District Council and Severn Trent Water on Friday, 13<sup>th</sup> June. A summary of this report was circulated to all councillors. The Chairman of the Flooding Committee, Councillor Williams, stated that a full copy of the report was available at the Parish Office. Thanks were given to Councillors Williams and Penny, and Mr. John Hankinson, for the production of this report.

## (9) BROADWAY COMMUNITY AWARD:

Notices promoting this annual scheme, intended to recognise the efforts of our citizens who do so much for the village without personal reward or benefit, had been placed on the village noticeboard, at the Church and at the Library. Nominations (reasons must be given in writing for choosing the person nominated on no more than one side of A4 paper) should be submitted to the Clerk to be received no later than Friday, 19<sup>th</sup> September 2008.

## (10) PLANNING:

**Parish Council Comments:****MEETING: 02:06:08**

Application W/08/00800/PP MR. & MRS. M. GORDON-SMITH, Oakholm, Lower Green  
Replace existing flat roof to garden room with pitched roof. New garage.  
Renewal of W/03/00587

The Parish Council raised no objections to this proposal.

Application W/08/01001/LB MR. G. FAGAN, LYGON ARMS, 28 High Street  
Internal alterations to existing bedrooms Nos. 15, 17, 20 and 36

The Parish Council raised no objections to this proposal.

Application W/08/01378/LB MR. G. FAGAN, LYGON ARMS, 28 High Street  
Internal alterations to existing bedrooms Nos. 34 and 35

The Parish Council raised no objections to this proposal.

**WYCHAVON APPROVALS:**

Application W/08/00918/LB MISS V. M. LEES, 3 Butchers Row, High Street  
Rendering of brickwork on rear wall and insertion of two purpose made timber windows to lounge and bedroom 1.

Application W/08/00779/PP MR. A. DOYLE, 3 Sheldon Avenue  
Demolition of single storey side extension and construction of two storey side extension

Application W/08/00289/PN MR. G. JELFS, 49 High Street

and W/08/00306/LB Extension of shop and store  
Application W/08/00636/PP MR. & MRS. JABELMAN, 25 Gordon Close  
Erection of conservatory

**WYCHAVON REFUSALS:**

Application W/08/00201/PP MRS. D. M. BROOKES, 127 High Street  
Creation of new access

Application W/08/00673/VOC **The Chairman highlighted this refusal**  
D. G. ROBINSON, Coach Orchard, High Street  
Variation of Condition 12 of previous planning approval W/05/02211/PN by substitution of reference to natural stone slates to Atlas Stonetex or Bradslate reconstituted stone slates

**NOTIFICATION OF PLANNING APPEAL:**

Application W/07/02810/PN AMBERSIDE DEVELOPMENTS, Cascade, Cotswold House, 21 The Green  
Extension to existing building to create additional retail unit

**Appeal start date: 15:05:08****APPEAL DECISIONS BY THE PLANNING INSPECTORATE:**

Application W/06/02076/PN MR. & MRS. S. HOLLAND, 111 Sandcroft Avenue  
Erection of detached two storey house

**This dismissal was highlighted by the Chairman****Appeal dismissed 29:05:08**

(11) SCHEDULE OF PAYMENTS from 07:05:08 TO 06:06:08	net of VAT
E-solutions / quarterly photocopier charge	11.45
e-on / quarterly electricity charge for Green	76.02
e-on / quarterly electricity charge for Office	212.75
Broadway Communication Group / Village Design Statement delivery	500.00
Bellinger Design / landscape architect's fees / Broadway Activity Park	363.78
Community First / annual subscription	38.00
Broadway Communication Group / annual donation	450.00
Unicom / monthly telephone account	58.91
K. Beasley / Clerk's salary – May	1,080.19
G. A. Tomkins / Assistant Clerk's salary - May	582.10
GBD (Evesham) Limited – mowing Greens	799.29

It was proposed by Councillor Williams, seconded by Councillor Mrs. Stock, and unanimously agreed, that the above accounts be paid.

- (12) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:  
None

OPEN FORUM: As no members of the public were present the Chairman finally closed the meeting at 8.20 pm

DATE AND TIME OF NEXT MEETING: Thursday, 21<sup>st</sup> August, at 7.00 pm