

*BROADWAY PARISH COUNCIL*

*MINUTES*

*of PARISH COUNCIL MEETING*

*held at 5 Russell Square, High Street, Broadway,*

*on Thursday, 26th August 2010, at 7.00 pm*

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Before the opening of the meeting, Councillor Greig gave an update regarding the Clerk, who had recently been hospitalised, informing the Council that he was making progress and expecting to be discharged during the next week. The Chairman stated that the whole Council wished him well and hoped he would soon be able to resume his duties.

PRESENT: District Councillor D. W. Folkes, Councillors T. L. Greig, R. Haslam, L. Keane, N. Robinson, Mrs. S. Stephenson, Mrs. J. M. Stock, J. Williams

Also present: County and District Councillor Mrs. Eyre, Evesham and Pershore Observer, J. Vincent (Broadway Trust), WPC Greenhouse/West Mercia Police, two members of the public.

- (1) APOLOGIES FOR ABSENCE: Councillors Shaw, Mrs. Locker, Mrs. Wilson. from whom letters of apology were received and accepted

ABSENT: Councillors F. L. Penny, and C. E. G. Toye

- (2) DECLARATIONS OF INTEREST: None

- (3) POLICE REPORT:

WPC Greenhouse informed the Council there had only been a small amount of crime since her last report. There had been three home burglaries and police enquiries were ongoing after a theft at Trinity House Galleries in the High Street which was now in the process of reassessing its security arrangements. Speed enforcement had been carried out in Station Road and Snowhill Road, but the Chairman reported several complaints had recently been received of speeding near St. Eadburgha's Church. The Chairman thanked WPC Greenhouse for her attendance.

- (4) MINUTES OF PARISH COUNCIL MEETING HELD ON 24:06:10

Item 11, Page 883 – Councillor Mrs. Stephenson wished an amendment to be made to her comments regarding parking along Station Road. This should read “as far as Bredon Court, Station Road” which is further along than “the nursing homes” as stated.

Following this amendment it was proposed by Councillor Greig, seconded by Councillor Mrs. Stephenson, and carried unanimously, that the Minutes of the Meeting held on 24<sup>th</sup> June 2010 be approved, signed and dated as a true record.

## (5) COUNTY AND DISTRICT COUNCILLOR'S REPORTS:

County and District Councillor Mrs. Eyre summarised key activities during August regarding education, the NHS, and housing. She reported that costs for the preferred option regarding the Badsey Brook flood risk project would be between £2.5 and £3 million, with all evidence gathered to date put before a Project Assessment Board (PAB) meeting during October for funding. Channel maintenance within Childswickham and a series of small raised defences in and around Wickhamford was also planned. Assuming agreement with the PAB in October, Wickhamford could be started in October, and Childswickham and Murcot during 2011/12, but there were risks including landowner issues, ground conditions, and planning/environmental issues.

In the light of potential engineering difficulties at the Central car park, one hundred long term new spaces were being created on District Council land adjacent to the Football Club with work commencing later on this year.

In connection with the Opportunity in the Vale of Evesham Project, Councillor Mrs. Eyre, Councillor Greig, the Children's Centre Manager, and Rooftops, were carrying out household surveys at 232 addresses in Broadway in an effort to improve those residents' access to work opportunities, lower heating bills and greater health opportunities.

Councillor Mrs. Eyre reported that the toilets at the Fish Hill Picnic Site were to be replaced, but Councillor Robinson questioned the need as they were only approximately thirty-five years old and were built to last much longer.

Councillor Mrs. Stephenson raised the question of the problem drain cover in Childswickham Road from which raw sewage escapes particularly after heavy rain. She was informed by Councillor Mrs. Eyre that Severn Trent had dealt with the most recent incident.

Councillor Mrs. Eyre's full report is available in the Reading File at the Parish Council office.

## (6) CLERK'S REPORT AND CORRESPONDENCE:

An invitation had been received to attend a meeting of the Wychavon Area of the Worcestershire County Association of Local Councils to be held on Thursday, 2<sup>nd</sup> September, at 7.30 p m, in the Council Chamber, Civic Centre, Pershore.

The Chairman and Clerk had attended the AGM and buffet lunch of the Wychavon Citizens' Bureau at Elmley Castle Village Hall.

On behalf of the Parish Council the Clerk had written to congratulate Nell and Totti Gifford for the wonderful shows the Circus performed in Broadway, adding that the Parish Council supported the Circus's wish to return next year.

The Footpath Officer, David Jelfs, had written to confirm that the Wardens had carried out strimming to Footpath No.588 to the Activity Park, Footpath No.544 by the former Roman Press, and Footpath No.639 Collins Butchers to the Vets.

A cheque in the sum of £646.25 had been forwarded to the auditors, Clement Keys, regarding the Annual Return 2009/10 for which an unqualified audit opinion had been given.

The Clerk had written to the Development and Control Officer at the County Council listing the objections raised by the Parish Council to the placing of tables and chairs on the pavement outside Market Pantry, High Street. The Officer had replied that the consultation for a Street Amenity Licence for Market Pantry was now at an end, and the decision made was that a licence would not be granted.

Mr. and Mrs. Butler of Phillips Road had written to raise their concerns about the parking of vehicles at the top of Bloxham Road. The Clerk had copied their letter to Councillor Mrs. Eyre who had written to Roy Fullee of the County Council Environmental Services requesting him to examine the accident statistics in that area. A formal response was currently awaited.

The County Council was looking to review the Winter Service for the forthcoming season and the Parish Council had advertised in the local Press for the need for local farmers, landowners, and small contractors, who may have suitable equipment for snow clearing and/or storage of emergency grit supplies, to get in touch. Two replies were received but neither were Broadway based – one in Willersey and one in Paxford. The Clerk had forwarded all details received to the County Council Commercial and Contracts Unit as requested.

The Engineering Consultancy Manager at the District Council had informed the Clerk that the flow of the brook by the Recreation Ground was obstructed and needed to be cleared under the Land Drainage Act 1991/Maintenance of Watercourses. The Clerk had instructed the lengthsman to attend to the necessary work which had since been carried out satisfactorily.

Under the same Land Drainage Act, the Engineering Consultancy Manager had contacted various riparian owners to carry out the following: general clearance and maintenance of watercourse in Childswickham Road, and removal of obstruction to flow at culvert in Leamington Road.

The Clerk had written to Mr. C. Houghton, Chairman of the North Cotswold Hunt, asking if there were any plans to put down a more substantial surface at the entrance into the field, as there were now a number of events taking place in the field. Mr. Houghton had replied that the Hunt Committee would be very happy to co-operate with the Council on this matter. The Clerk had spoken to David Hunter of Highways who had suggested that planning permission would probably be required.

The County Council Road Lighting Technician had confirmed that the cost of painting 64 lighting columns would be £3,418.62 (including a ten per cent administration charge). The funds would be requested in addition to the precept already paid as part of

the Parish Initiative Lighting Scheme. The Chairman instructed the Assistant Clerk to write to confirm that this figure was acceptable to the Council, and also that the lampposts were to be painted black.

The Clerk had written to Major Ayshford Sanford on behalf of the Parish Council to congratulate him, together with the various committees and everyone involved, in the Arts Festival event, which was felt to be a great success and truly showed the best of Broadway.

Mr. Renfrew of West Bank had written stating his concerns about trees obscuring the view of Broadway Tower from the High Street and from the Lifford Hall. The Clerk had replied that this matter would be put before the Tree Committee of the Parish Council at its next meeting. The Chairman instructed the Chairman of the Tree Committee, Councillor Robinson, to call a meeting at an early date.

The Annual Report of Wychavon Standards Committee 2009/10 had been received from the Monitoring Officer of the District Council. In his accompanying letter he stated that the Government has announced its intention to abolish the Standards Board regime. The Code of Conduct would continue until the relevant bill is published, and the Council's Standards Committee will function as normal.

The County Council would be holding the 4<sup>th</sup> Parish Conference on September 7<sup>th</sup> at County Hall. This conference will be looking at the Community Payback scheme and the implications for parishes. Also being discussed would be how parishes can harness local resources and expertise to respond to emergencies such as flooding.

(7) REPORTS FROM VARIOUS GROUPS AND COMMITTEES:

- **Activity Park** – Councillor Haslam reported that a cheque in the sum of £23.72, together with the management accounts for the ice cream bike, had been received from Averys. Damage to a piece of equipment was being handled by Mr. John Hankinson.
- **P A C T** – after a year of campaigning by the Parish Council, Councillor Greig reported that the Vehicle Activated Signs (VAS) had at last been approved by the County Council. The necessary equipment would now be ordered which would be shared with Badsey, Childswickham and Wickhamford Parish Councils. The signs will be installed in Leamington Road and Cheltenham Road, but due to the work involved in their erection it could be a further three months before they are seen in action.
- **Visitor Management** – Councillor Greig reported that the Chairman, Councillor Robinson and Mr. Derek Wakelin, were looking into the matter of A-boards and other signage being placed on pavements, and a report would be made as soon as possible. There were strong feelings that regulations should be put in place as a matter of urgency to stop this practice, and it was agreed that the situation

required further in-depth study in order to give traders clear guidelines for the future.

(8) PLANNING:

**Parish Council comments:**

**MEETING: 19:07:10**

Application W/10/01459/PP

**MRS. G. CROSS**  
Cleeves, Evesham Road

Proposed two-storey extension with alterations to existing dwelling  
The Parish Council raised no objections to this proposal.

**MEETING: 26:07:10**

Application W/10/01158/PN

**MR. J. MOULD**  
Cotswold House, 21 The Green  
Revised location plans

The Parish Council repeated comments made previously – “The Parish Council unanimously and strongly raised objections to this application on the grounds that it is an overdevelopment of the site. Should permission be granted, the businesses within the arcade would be greatly affected during the build. The applicant is applying for two parking spaces within the development but there is no historical evidence of any parking on this site since the arcade was built some thirty years ago. The current entrance to the arcade is used solely by pedestrians and is not suitable for access to vehicles which would pose a constant danger to people using the arcade and walking through to the car park and toilets at the rear. Furthermore, the arcade is gated and locked during night-time for security reasons”.

Application W/10/01590/PP

**MR. & MRS. HEMMING**  
Treetops, Evesham Road

Single storey extension to front of dwelling  
The Parish Council raised no objections to this proposal.

Application W/10/01691/PN

**DR. G. K. JELFS**  
49 High Street

Proposed dwelling to rear of 49 High Street  
The Parish Council raised no objections to this application

Application W/10/01696/PP

**J. ASPEY**  
The Old Bakehouse, Kennel Lane  
Proposed two storey rear extension

The Parish Council raised no objections to this application

**MEETING: 09:08:10**

Application W/10/01715/LB

**MISS A WHITE**  
140 High Street

New oak louvred vent to rear gable. New stone louvred vent in plinth on East elevation. Replacement of existing internal 1970's softwood casement window with new oak mullioned fixed light window.  
The Parish Council raised no objections to this proposal

Application W/10/01779/PP

**MRS. K. MOSS**  
11 Fleece Road

Rear shower room and lounge extension  
The Parish Council raised no objections to this proposal

Application W/10/01780/ET **FOX BROOK PROPERTIES LIMITED**  
 33 – 39 Averill Close  
 Extension of Time application for permission W/05/01087/PN for  
 erection of two bungalows  
 The Parish Council raised objections to this Extension of Time application, and wished it to be noted that the site is  
 exceedingly untidy and request that it be cleared

**MEETING: 23:08:10**

Application W/10/01748/PP **MR. M. HALL,**  
 Chandlers, 24 Leamington Road  
 Erection of timber carport  
 The Parish Council raised objections on the grounds that the applicant never had permission for the original wooden  
 building, and enclosed a letter received by the Parish Council from the District Planning Enforcement Officer dated  
 12<sup>th</sup> July 2007 headed "unauthorised garage/workshop".

Application W/10/01963/PP **MR. J. HANKINSON**  
 154 High Street  
 Erection of oak framed sun room  
 The Parish Council were unable to make a decision at this meeting since it is believed that 154 High Street is a Listed  
 Building.

Application W/10/01895/PP **DR. BLOCH**  
 Springfield House, Springfield Lane  
 Parapet gables to approved plan  
 The Parish Council raised no objection to this application.

**Wychavon Approvals:**

W/10/01008/PN **Diocesan Schools Commission, St. Mary's RC Primary School, Leamington Road**  
 Erection of temporary classroom to provide suitable teaching accommodation  
 W/10/01061/LB **Mr. D. Parker, Buckland Wood House, Snowhill Road**  
 Demolition of kitchen wing and construction of new two storey wing. Construction of new  
 drawing room – 2 storey wing. Work to garage block to form gym and playroom with ancillary  
 shower and WC (amendment to W08/01153/LB)  
 W/10/01125/ET **Mr. D. Porter, Stoneyroyd, Station Road**  
 Extension of Time application of planning approval W/07/00401/PN granted on 21:05:07 for new  
 bungalow adjacent to Stoneyroyd  
 W/10/00269/PN **Mr. N. Tabor, Lybrook Farm, Snowhill Road**  
 New farm building for storage of farm machinery together with storage of cattle fodder and  
 bedding straw.  
 W/10/00633/LB **Mr. A. Green, Pathlow House, 82 High Street**  
 and W/10/00632/CU Proposed improvements and change of use from Bed and Breakfast accommodation to  
 residential  
 W/10/01459/PP **Mrs. G. Cross, Cleeves, Evesham Road**  
 Proposed two storey extension with alterations to existing dwelling

**Wychavon Refusals:**

**Mr. J. Mould, Cotswold House, 21 The Green**  
 Erection of two dwellings

**Mr. & Mrs. Beacon, Dove Cottage, Colletts Fields**  
 Division of cottage into two properties and extension to rear property

**Withdrawal: Mr. N. Tabor, Lybrook Farm, Snowhill Road**  
 Change of Use (retrospective) to retain farm access road, retention of storage area plus new  
 fencing, parking of non-agricultural vehicles, and use of part of farm office by others

## (9) SCHEDULE OF PAYMENTS between 17:06:10 and 19:08:10 (net of VAT)

Vale Press Limited / Activity Park fitness day	105.00
J. Hankinson / Activity Park fitness day	120.75
Worcestershire CALC / Clerks' Gathering	7.50
K. Beasley / Clerk's salary – June	1,135.37
G. A. Tomkins / Asst. Clerk's salary – June	519.01
HM Revenue & Customs / PAYE	1,279.67
Post Office / postage	9.24
Office / milk, coffee, sugar	11.60
C. Townsend / window cleaning	5.00
OHL / stationery	11.81
Tesco / office supplies	4.78
GBD (Evesham) Limited / mowing	874.95
Unicom / telephone – internet	42.86
Cotswold Building Supplies / Activity Park maintenance	37.41
B & W Hire Ltd / Activity Park hire of toilets	250.80
Body4you / Activity Park fitness day	320.00
Proludic Limited / Activity Park maintenance	97.04
Jack Harris Gardening / Activity Park maintenance	175.00
Wychavon District Council / donation to car park signage	250.00
Worcestershire CALC / Clerks' Gathering	7.50
Abbey Forestry / tree report	55.00
E-solutions / photocopier charge	17.52
Office / petty cash	50.00
Clement Keys / annual external audit	550.00
K. Beasley / Clerk's salary – July	1,135.37
G. A. Tomkins / Asst. Clerk's salary – July	624.50
Worcestershire County Council / pension re Clerk	366.34
Unicom / telephone – internet	51.91
Wychavon District Council / business rates	65.00
GBD (Evesham) Limited / mowing	291.65
E-on / office electricity	79.34
Jack Harris Gardening / Activity Park maintenance	170.00
C. Thomas / Activity Park maintenance	113.00
Wychavon Sport / Wychavon Parish Games	59.00
B & W Hire Limited / Activity Park hire of toilets	330.00
Maurice Parkinson / lengthsman	65.00
Vale Press / stationery	44.00
Seven Trent Water / water services account	42.39

All payments had been verified by the Clerk together with two nominated signatories.

## (10) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS:

Councillor Greig reported that the Leamington Road roundabout at the bottom of Fish Hill was in a very untidy state, and suggested that Budgens should be approached again to see if they would be willing to reconsider sponsorship.

The Chairman closed the meeting at 7.43 pm. and opened the Public Information Session.

## PUBLIC INFORMATION SESSION:

Mr. and Mrs. Jones brought attention to the state of the footpaths in Walnut Close which they had complained about for some years. They had contacted County Councillor Mrs. Eyre in July this year and had received a reply with which they expressed dissatisfaction. Councillor Eyre could only reiterate her remarks made in her letter, but stated that Walnut Close would be added to the list of unfunded priorities

The Chairman finally closed the meeting at 7.49 pm

Date and Time of next Meeting:  
Thursday, 21st October 2010, at 7.00 pm