

BROADWAY PARISH COUNCIL
MINUTES
of PARISH COUNCIL MEETING
held at 5 Russell Square, High Street, Broadway,
on Thursday, 21st January 2010, at 7.00 p.m.

Before opening the meeting the Clerk gave an update on the current health of the Chairman. All members present asked the Clerk to pass their best wishes to Councillor Folkes for a full and speedy recovery. The Vice-Chairman, Councillor Haslam, took the Chair in his absence.

Present: Councillors T. L. Greig, R. Haslam, L. Keane, F. L. Penny,
 N. Robinson, G. Shaw, Mrs. S. Stephenson, J. Williams,
 Mrs. C. C. B. Wilson

In Attendance: WPC Gail Greenhouse, West Mercia Police,
 Evesham Journal, County Councillor Mrs. E. Eyre
 Mr. Colin Brant (Broadway Trust)

(1) **APOLOGIES FOR ABSENCE:**
 Apologies received and accepted from District Councillor Folkes, Councillors
 Mrs. A. Locker, Mrs. J. Stock, C.E.G. Toye

(2) **DECLARATIONS OF INTEREST:** None. The Clerk asked all councillors to periodically read their Code of Conduct booklet in order to remind themselves of their responsibilities as councillors.

(3) **PRESENTATION OF GRANT CHEQUES:**

It had been agreed at the last PC meeting to make a grant of £1,000 to each of the following village organisations -

- Broadway Arts Festival
- Broadway Cricket Club
- Broadway United Football Youth
- Broadway and Towerview Playgroup

Representatives from each of these groups were in attendance and were presented with their cheques. (Michael Ayshford Sanford - Broadway Arts Festival, Bill Bailey - Broadway Cricket Club, David Evans - Broadway United Football Youth, and Jude Simms - Broadway and Towerview Playgroup).

The representatives thanked the Parish Council for the funding and its support to organisations within the village.

(4) **POLICE REPORT:**

WPC Greenhouse corrected a report given at the last meeting that the property marking event on 31st January was to be held at Badsey and not at the Lifford Hall.

There had been two domestic burglaries in the last month including one when a safe was removed from a commercial premises within a private residential area. It was thought that this was a professional job, and the Police request all residents to be vigilant and to report anything suspicious as Fladbury, Badsey and Droitwich have also been targeted. [Contact details: Police Control Room 0300 333 3000, Crime Stoppers (allowing reporting of incidents to be made anonymously and then passed on to the local Police) 0800 555 111].

A drugs warrant had taken place in Broadway in December following information from local residents. No drugs were found on this occasion but intelligence suggested that Broadway does have a drug dealer, and a covert surveillance would be made on the property.

Speed patrols were regularly in operation in Station Road and it was reported that a local person had refused to accept the fine/points and took the matter to Court as was their right. This resulted in a £200 fine and four points rather than the original £60 fine and three points. WPC Greenhouse stated that this should give a positive message that the matter of speeding in the village was being addressed.

(5) MINUTES OF PARISH COUNCIL MEETING HELD ON 10:12:09:

Proposed by Councillor Williams, seconded by Councillor Mrs. Wilson, the Minutes of the Meeting held on 10th December 2009 were unanimously approved, and were duly signed and dated as a true record.

Matters arising: Councillor Mrs. Wilson asked if there was any progress being made regarding Back Lane. The Clerk replied that this matter was currently ongoing and an update would be given when further information was available.

Councillor Mrs. Wilson asked County Councillor Mrs. Eyre if the maps were available regarding the South Worcestershire Joint Core Strategy as had been reported at the last meeting. Councillor Mrs. Eyre replied that she had been informed that maps would not be available.

(6) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

Councillor Mrs. Wilson stated that through the Press the County Council had asked for reports on road damage/potholes, and Councillor Mrs. Eyre said that these matters should be reported via the Worcestershire Hub or the Clerk. Councillor Mrs. Wilson reported that Station Road had been badly affected and the Clerk would report this accordingly. The Chairman said that repair of the damage caused by the recent extreme winter weather could take some time due to the amount involved, but Councillor Eyre said that these repairs were a priority matter and the County Council had funding available to carry out the work.

Councillor Mrs. Stephenson enquired about the gritting of school 'bus routes as she was aware that not all were attended to. Councillor Eyre replied that school 'bus routes were gritted when the schools were open and when the temperature was between 0 and -6 degrees, and explained that grit is not effective below -6 degrees and only if the roads were used.

(7) CLERK'S REPORT AND CORRESPONDENCE:

The District Engineering Consultancy Manager had copied the Parish Council with a letter to Mr. Paul Gregory relating to land in the High Street. The required maintenance work had been completed, but Mr. Gregory was requested to put in place a regular inspection and maintenance regime.

The South Worcestershire Joint Core Strategy had forwarded details of the Villages Consultation. Broadway's event, which included Wickhamford, would take place at the Lifford Hall on Saturday, 30th January, between 10.00 am and 2.00 pm. Leaflets would be distributed around the villages nearer to the time of the consultation, and copies were given to all councillors. The aim of the events was twofold – (a) to assess all other potential development sites within the villages and rural areas whether for housing, employment, retail, education, health, community use, or an open space, and (b) to review existing Local Plan policies in order to identify what additional local policies are required to provide a quality of development within, and protect the environment of, South Worcestershire. The closing date for responses was the end of April 2010, and the evidence and information gathered would then be used to publicise a Site Allocations and Policies Preferred Option document for South Worcestershire late in 2010.

Peek-a-Boo Baby and Toddler Group had requested assistance to replace some mats in their tumble area. The previous mats were over ten years old and had to be destroyed due to Health and Safety reasons. The Group meet at the Lifford Hall and cater for approximately twenty children, and has been running for the last ten years. The cost of each mat was approximately £60, and around five mats would be required to cushion a small area in the Hall. It was proposed by Councillor Penny, seconded by Councillor Greig, and carried unanimously, that a grant of £300 be approved.

The Secretary of Wychavon Sport had invited the Parish Council to attend the AGM/de-briefing meeting for the 2009 Games to be held on Tuesday, 2nd February, at 7.30 pm, in the Committee Room at the Civic Centre. Mrs. Joan Parfitt would attend on behalf of the Parish Council.

The County Council had invited a representative to attend a Budget Consultation Meeting to be held at County Hall on Monday, 25th January, at 6.30 pm. The Clerk would be in attendance.

The County Council Liaison Engineer has contacted the Clerk regarding post snow/ice conditions. Any village taking part in the Parish Lengthsman Scheme had been asked to contact their lengthsman to inspect highway gullies and culverts in potential problem areas to see if they required cleaning, and the Clerk had contacted Maurice Parkinson to carry out this inspection and report any necessary work required. The County Council had been pro-active in already arranging with their term maintenance contractor to make additional gangs available to repair road surfaces and potholes. Should anyone see damage, they were asked to report it to Highways through the Worcestershire hub.

Gill Collin, Head of District Planning Services, had invited Parish Council representatives to a discussion evening regarding gypsies and travellers to be held on Wednesday, 24th February, at the Civic Centre, Pershore, at 6.00 pm., and the Clerk agreed to attend.

The Worcestershire County Council Countryside Services had advised of its draft Management Plan for the Fish Hill picnic place, which will cover the next ten years of management, and a site visit had been arranged for 10.00 am on Tuesday, 9th February, at the site. The Parish Council was asked for its comments, the closing date for which was Friday, 26th February, and Councillor Greig and the Clerk would attend and report back accordingly.

The Clerk accepted an invitation from Herefordshire and Worcestershire Heritage Trust to attend a public meeting regarding Broadway Quarry restoration at the Lifford Hall at 7.00 pm on Tuesday, 26th January. The Clerk asked all councillors to attend if possible.

Macmillan Cancer Support thanked the Parish Council for the donation of £100.

During the recent inclement weather, waste and recycling collections were affected, but had now returned to normal. The District Council advised that collections may be earlier than normal as extra vehicles and loaders were being used for those missed. Excess waste or recycling should be placed in sacks and left next to the wheelie bins on the appropriate collection day which will be collected until the 1st February when it will revert back to bins only.

The District Council, Rooftop Housing Group, and Act on Energy, submitted an application to the Low Carbon Communities Challenge on 30th December 2009 for a carbon reduction project in some of the District's rural areas of highest need including parts of Broadway. Support of the Parish Council was requested, and the Clerk suggested that the parish may be able to promote the project by way of advertising if required and this suggestion was agreed to by all councillors.

Wychavon Citizens' Advice Bureau advised that due to the present economic climate they were receiving an ever increasing number of cries for help, and had asked that a donation be included in our budget for 2010/11. This had already been included, and an annual donation of £200 will be made to the CAB each November. They were requesting that a donation be made during April/May this year due to the present economic situation, and all councillors agreed that it would be in order for the payment to be made earlier than usual.

Friends of the late Jim Ball of Broadway had offered to purchase a seat in his memory, and after discussion it was proposed by Councillor Penny, seconded by Councillor Greig, and all in favour, that a suggested site would be on the Green outside the Broadway Hotel. The Clerk was requested to contact Broadway Trust for their views/agreement.

(8) REPORTS / VARIOUS GROUPS AND COMMITTEES:

P.A.C.T. Councillor Greig reported that the speed activated signs had been slightly delayed due to a problem with one of the four villages concerned in this scheme, but this had now been resolved and Councillor Greig would keep the Parish Council informed of progress.

Other points raised through the quarterly survey were as follows:

- lack of parking in Sandcroft Avenue;
- minor anti-social behaviour in Bridgemans Close (being dealt with by Rooftop Housing Group)
- dog fouling

The Parish Council was very aware and concerned of the problems regarding dog fouling in the village, and after discussion it was agreed to invite the District Dog Warden, Pippa Singleton, to a future Parish Council meeting in an attempt to address the situation.

(9) QUARTERLY FINANCIAL STATEMENT:

Copies were circulated to all councillors. No comments were made.

(10) PLANNING:

Parish Council Comments:**MEETING: 07:12:09**

Application W/09/02748/PP

ROOFTOP HOUSING GROUP

19 Orchard Avenue

Single storey side and rear extension of semi-detached dwelling

The Parish Council raised no objections to this proposal

MEETING: 21:12:09

Applications W/09/02838/PP
and W/09/0284/LB

MRS. F. TIBBITTS

Pond Close Farm, 87 High Street

Proposed orangery

The Parish Council raised no objections to this proposal

Application W/09/02835/LB

MRS. A. GORTON

Mill Hay, Snowhill Road

French door to breakfast room

The Parish Council raised no objections to this proposal

MEETING: 11:01:10

Application W/09/03029/LUP

MISS H. CLEGG

5 Lifford Gardens

Certificate of Lawfulness (proposed) for Conservatory

The Parish Council raised no objections to this proposal

Application W/09/02795/PN

DR. G. K. JELFS

49 High Street
Proposed dwelling to rear of 49 High Street

The Parish Council raised no objections to this proposal

Wychavon Approvals:

Application W/09/02642/LB	MR. P. THOMAS , 31 High Street Internal alterations to Listed Building to form coffee shop and homewares retail plus addition of extraction flue pipe to rear elevation.
Application W/09/02568/PN	J. RIGG CONSTRUCTION LIMITED , Fry Lane Expansion of existing facility to provide print room, additional store, staff w.c. and shower room, and two workshops. Resubmission of application W/09/01932/PN
Application W/09/02748/PP	ROOFTOP HOUSING GROUP , 19 Orchard Avenue Single-storey extension to side and rear of semi-detached dwelling

(11) SCHEDULE OF PAYMENTS: Between 02:12:09 and 12:01:10 net of VAT

Worcestershire County Council / lighting, maintenance, energy	6,400.00
Jack Harris Gardening / Activity Park maintenance	140.00
Hillbarn Sawmills / Activity Park	411.90
Hillbarn Sawmills / Activity Park	97.00
B & W Hire Ltd / Activity Park hire of toilets	126.00
E-Solutions / photocopier charge	15.26
GBD (Evesham) Limited / mowing	299.38
Worcestershire County Council / pension re Clerk	343.38
C. Thomas / Activity Park maintenance	99.25
Worcestershire County Council / painting lighting columns	1,683.26
Justice Fire and Security / alarm service	120.61
Unicom / Telephone, internet	53.00
Miscellaneous / coffee, milk, sugar, etc.	10.00
Miscellaneous / stationery	9.92
A. Townsend / window cleaning	10.00
Post Office / postage	31.37
K. Beasley / Clerk's salary – December	1,125.96
G. A. Tomkins / Asst. Clerk's salary – December	464.03
HM Revenue & Customs / PAYE	1,297.70
Macmillan Cancer Support / donation	100.00
Jack Harris Gardening / Activity Park maintenance	30.00

All payments were verified by the Clerk together with two nominated signatories.

(12) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS:

Councillor Greig asked what progress had been made regarding the building of the toilet facilities within the Activity Park. The Clerk reported that an update would shortly be available.

Councillor Robinson reported that there seemed to be a problem regarding the replacement of trees in Station Road. The District Council Tree Officer had advised that

Highways would remove the old trees and plant the new ones, but there now seemed to be a problem with this agreement. The Clerk will contact the District Council Tree Officer for an update and then arrange a meeting of the Tree Committee to discuss the outcome and report back to the Parish Council accordingly.

Councillor Penny enquired if there was any progress in obtaining land for use as allotments, and Councillor Mrs. Eyre suggested that the Clerk contact Malcolm Williams at the County Council Property Services.

Councillor Williams queried why the lengthsman was being asked to inspect and maintain gullies and culverts. Councillor Mrs. Eyre replied that the County Council allocated £2,100 to parishes within the Lengthsman Scheme and gully and culvert cleaning was within the remit of the lengthsman's duties. Major works on gullies and culverts are still undertaken by the County and District Councils.

The Chairman closed the meeting at 7.45 p.m. and opened the public information session.

(13) PUBLIC INFORMATION SESSION:

The Secretary of the United Reformed Church in Broadway, Michael Eden, wished to discuss the car parking arrangement at Shear House. Mr. Eden confirmed that he had delivered a letter to the Parish Council office regarding the District Development Control meeting relating to Shear House at which he had spoken. The Clerk confirmed that this had been referred to the Chairman.

A copy of the letter was then read out giving the concerns of the United Reformed Church, the Methodist Church, St. Saviours Church and St. Mary's R.C. School regarding lack of parking spaces and the possible problems this would cause. It also questioned the validity of the survey regarding the number of vehicles using the car parks in Broadway.

Councillor Mrs. Eyre stated that she was currently attempting to get more parking spaces in Broadway and invited anyone to join her group to collect the necessary evidence to put forward a case for additional parking.

Mr. Eden felt that problems with parking would start around Easter time as the work at Shear House was due to start in March. Councillor Mrs. Eyre confirmed that she had asked George Stoyan of Rooftop Housing Group to keep maximum spaces open as long as possible to help with the parking problems.

The Chairman, Councillor Haslam, thanked Mr. Eden and stated that the Parish Council had showed its approval for affordable housing but had rejected the proposed siting of the development. It was agreed to send a copy of Mr. Eden's letter to the District Council together with a letter from the Parish Council asking that more parking be made available in the village.

Mr. Colin Brant raised concerns about the state of the back roads during the recent heavy snowfall, and asked whether a 4 x 4 vehicle with a blade on the front be

used to clear the roads. It was stated that such equipment may damage the road surfaces and there may be health and safety issues regarding its use.

Four additional grit bins had been installed around the village which had proved useful. The Clerk was asked if the upper High Street could have a grit bin and he would investigate and report back.

The Chairman finally closed the meeting at 8.03 p.m.

Date and Time of next Meeting:
Thursday, 25th March 2010, at 7.00 p.m.
(Annual Parish Meeting)